



## CODE OF CONDUCT - STUDENTS

All students must uphold academic integrity, respect everyone and their rights and property and safety of others.

This code shall apply to all kinds of conduct of the students that occurs in the premises.

### ABSENCE FROM SCHOOL

It is not permitted to take the student away during school hours. In the event of any unexpected urgency, a child can be picked up by parents on submission of an application available at the reception.

### STUDENT ID –CARD

1. The student should wear his/ her identity card daily.
2. Strip color should be worn according to their school rules.
  - Walkers- Blue strip
  - Routers- Red strip

### SCHOOL UNIFORM

1. The child should wear his/her proper uniform daily.
2. The uniform should be neatly ironed.
3. Shoes should be polished.
4. Nails should be trimmed properly and no nail-paint should be applied on.
5. Proper hair cut for boys; and girls with long hair should have a ponytail/pleat whereas girls with short hair should wear a hair band.

## **DISCIPLINE IN CLASS**

1. Breakage of furniture, fittings etc. will not be entertained by the school and if any student sees any such activity done by their fellow mates must immediately report it to their class teacher. The cost of repair due to damage to the school property will be charged to the pupil concerned together with a fine.
2. Damage done to the smartboard and its components of the respective class will be recovered from the class on actual cost.
3. Students must not bring valuables and costly belongings like calculators, smartwatch, jewelry, cellphones, iPods etc. to the school. The school is not responsible for the loss of any such personal belongings.
4. Students must not carry any sharp objects like razors, blades, knives, etc.
5. Lost items should be reported to the class teacher promptly. Lost property is to be deposited in the school office.

## **DISCIPLINE DURING SCHOOL HOURS**

1. While changing classrooms between periods, proper queue and silence is to be maintained.
2. Students are strictly forbidden to leave the school premises during regular school hours. Permission to do so may be granted only by the head of the school.
3. The students must deter from indulging in any and all forms of misconduct including partaking in any activity (on/off-campus) which can affect the school's interests and reputation. the various forms of misconduct include-
  - Act of discrimination (physical and/or verbal) based on an individual's gender, caste, race, religion, language, etc.

## GENERAL CODE OF CONDUCT

1. Students should come to school in neat and tidy uniforms.
2. Strict disciplinary action will be taken against the students for mishandling or damaging electronic items or other school property.
3. Disciplinary action will be taken against students using foul or indecent words.
4. Each student is expected to respect teachers and visitors to the class. Students should recognise and respect the liberties and rights of others..
5. Objectionable behavior, irregular attendance, unexplained absence from school, disrespect to teachers, etc. could face disciplinary action including expulsion from school.
6. When the school is in session, the students are strictly forbidden to leave the class without the teacher's prior permission and the class outpasses.
7. Students are responsible for their belongings. The name, class and required details of the student should be clearly marked on all the belongings.
8. Students are not allowed to bring excessive cash, mobile phones, electronic gadgets, any objectionable literature or valuables to school. Students are prohibited from bringing crackers, colors, etc. to school. Disciplinary action will be taken against the defaulters.
9. Use of mobile phones is strictly prohibited within the school premises.
- 10.No student is allowed to use his/her mobile phone while using the school transport. If any student is found using a mobile phone in the bus or school premises he/she shall face strict action.
- 11.Students are not permitted to drive any vehicle to the school. Strict parental supervision is required for this.
- 12.School gate closes 5 minutes after the given time; late comers must enter their reason for being late in school record in the diary, to be signed by the teachers and parents respectively.